



## WHY DO IT YOURSELF, WHEN WE CAN DO IT FOR YOU?

### Our Services Include:

- INTERNAL AUDITS
- FINANCIAL STATEMENT PREPARATION
- GENERAL LEDGER MAINTENANCE
- ACCOUNT RECONCILIATIONS
- BALANCE SHEET RECONCILIATIONS
- MONTHLY & YEAR-END CLOSING ASSISTANCE
- PAYABLES PROCESSING
- BILLING SERVICES
- VENDOR PAYMENTS
- EXPENSE REPORT REVIEW & PROCESSING
- CASH RECEIPTS POSTING
- CONTROLLER & BOOKKEEPER STAFFING
- ADMINISTRATION OF PAYROLL
- ACCOUNTING SYSTEMS DESIGN
- ACCOUNTING STAFF TRAINING
- FIXED ASSETS TRACKING
- DEPRECIATION SCHEDULE ASSISTANCE
- ACCOUNTING SOFTWARE ASSISTANCE

## WARNING SIGNS THAT YOU NEED ADDITIONAL ACCOUNTING SUPPORT:

1. LACK OF THOROUGH, TIMELY FINANCIAL REPORTS
2. UNRECONCILED ACCOUNTING RECORDS
3. MISUSE OF INTERNAL ACCOUNTING CONTROLS
4. HIGH TURNOVER OF KEY FINANCIAL PERSONNEL

## ACCOUNTING OUTSOURCING: Our greatest asset can be your best tool.

At Russell Thompson Butler & Houston, we pride ourselves on our number one resource—our employees. With nine partners, a full complement of staff accountants and our support team, we have created a professional family upon which we can rely on and depend.

With RTBH's accounting outsourcing services, you too can depend on our team. From part-time to full-time temporary assistance, we will provide you with a qualified member of our Firm while you evaluate the future of your company's accounting needs. Whether you have an employee on leave, a vacant position or are simply short-staffed, we have the personnel to provide you with cost-effective accounting, tax, financial management and consulting services.

You need accountants. We have accountants.

**The math is simple.**



**RTBH.COM**

**SUPERIOR THINKING. UNCOMPROMISED INTEGRITY.**

**RTBH.COM**



3605 SPRINGHILL BUSINESS PARK | MOBILE, ALABAMA 36608 | 251.473.5550  
7530 PARKER ROAD | SUITE 150 | FAIRHOPE, ALABAMA 36532 | 251.928.9300